# Description: Research Operations Office

## Annual Declaration of Significant Financial Interests

To be completed by Investigators funded by the US National Institutes of Health. Full guidance on the regulations, include key definitions and FAQs can be found here <http://www.admin.cam.ac.uk/offices/research/research/coi/coi.aspx>

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| Personal Details |
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| --- | --- |
| Investigator |  |
| Project Title/Role |  |
| Email |  |
| Department |  |
| NIH Funding Institute |  |
| NIH Project Title |  |
| NIH Grant Ref. No. |  |
| Project Start Date | Click here to enter a date. |

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| Conflict of Interest | |
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| Please declare below any Significant Financial Interests (SFIs) which, if deemed to be a Financial Conflict of Interest under PHS regulations, must be reduced, managed or eliminated for funding to be received.   |  |  |  | | --- | --- | --- | | Name of the entity in which the SFI is held | Nature of the SFI | Approximate value of the SFI (£) | |  |  |  | |  |  |  | |  |  |  | |  |  |  | |  |  |  | | |
| CERTIFICATE | |
|  | |
| I certify that the information I have provided indicates all Significant Financial Interests with regard to my position at the University of Cambridge.  I acknowledge that I am obliged to disclose promptly to the University (and within 30 days of acquiring) any Significant Financial Interest that may arise after submission of this form.  I understand and consent to the information provided on this form being held and processed by the University for the purposes of:   1. Maintaining a register of declarations of SFI for the purposes of funding via an institute under the US Department of Health and Human Services (DHHS) and Public Health Services (PHS); 2. Assessing and identifying Financial Conflicts of Interest as required by the DHHS or PHS; 3. Managing such conflicts and reporting and responding to the DHHS or PHS accordingly; and 4. Providing responses to any request for information regarding identified Financial Conflicts of Interest made by members of the public; 5. Providing information on declarations and any identified Financial Conflicts of Interest to the DHHS or PHS subject to the provisions of the Data Protection Act 1998.   I understand that the University will continue to hold this disclosure form and any related documents for three years from the date that the final expenditure report is submitted in relation to the project.  I understand that the University is obliged by DHHS regulations to make information available concerning identified Financial Conflicts of Interest by a written response to any requestor within five business days of receiving such a request. I understand that such data may be provided by the University for up to three years after the date on which the information in relation to the declaration was most recently updated. I consent to the University disclosing my data to any requestor in this way. I consent to the University sharing information with the DHHS about this disclosure.   |  |  |  |  | | --- | --- | --- | --- | | Signed |  | Date | Click here to enter a date. | | |
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Please return the form in hard copy or by email to your Head of Department/Institution (or if submitter is Head of Department, return form to Head of School).

If, in the opinion of your Head of Department (or School), any of the Significant Financial Interests declared represent a Financial Conflict of Interest, a copy of the completed form should then be sent to the Assistant Director of the relevant School team in the Research Operations Office.

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| ADDITIONAL DETAILS |

If you wish to supply additional details or clarification, please include below.

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