Research Grants User Group (RGUG) 
Meeting on Friday 10 February 2017 
10am – 11:30am in the Norwich Auditorium, Roger Needham Building

AGENDA

1. Minutes from previous meeting – Dr Jo Dekkers
2. Governance of the University: How it Works – Dr Kirsty Allen
3. Research Operations Updates – Dr Jo Dekkers
4. Horizon 2020 Audits – Renata Schaeffer
5. Audit Essentials for Department Administrators – Paul Bryan
6. Contracts: Confidentiality Agreements – Jamie Whitaker
7. Demonstration of a Simple Costing in X5 – Debbie West-Lewis
8. AOB

Speakers
• Dr Jo Dekkers – Interim Head of Research Operations Office (ROO)
• Dr Kirsty Allen - Head of the Registrary’s Office
• Renata Schaeffer - Interim Assistant Director Biological Sciences & EU, ROO
• Paul Bryan – Compliance Administrator, ROO
• Jamie Whitaker - Contracts Manager, Technology Team, ROO
• Debbie West-Lewis - Training Manager, ROO

Venue
Norwich Auditorium
University Information Services
Roger Needham Building
7 J J Thomson Avenue
Cambridge
CB3 0RB
http://map.cam.ac.uk/Roger+Needham+Building#52.211181,0.093494,18

Date of next meeting
Tuesday 28 March 2017, 10:30 – 12noon in Room 7, Mill Lane Lecture Theatre